**Telescope Library Policies**

**Friends of the Claremont Library (FOCL)**

1. The borrower must have a Claremont Library Card.

2. The borrower must be 18 years or older (we encourage adults to check out the telescope to share with children.)

3. The lending period is one (1) week.

4. The late fee is $5 per day.

5. The borrower must fill out the FOCL information card completely.

6. The borrower must sign FOCL Telescope Lending policy agreement.

7. FOCL assumes the costs of repair, but reserves the right to withhold telescope borrowing privileges if excessive damage is noted.

8. If the borrower incurs excessive overdue rates, FOCL reserves the right to withhold telescope borrowing privileges.

**FOCL Telescope Lending Policy Agreement**

In order to check out the telescope for use outside the library, the borrower must agree to the following:

1. I will read the instruction manual that includes not only operating instructions, but also care and maintenance of the telescope and precautions.

2. I agree to never look directly at the sun through the telescope or its finder scope, even for an instant. I understand that permanent eye damage could result. Even pointing the telescope at the sun could result in telescope parts melting.

3. I agree to never allow children to use this telescope without adult supervision.

4. I agree to store the telescope with the dust caps on in a clean, dry, dust-free place, safe from rapid temperature changes and humidity. I agree not to store the telescope outdoors.

5. I agree to do my best to keep the telescope safe in order to preserve it for future borrowers

6. I will not hold FOCL or the LA County Library liable for any damages to myself or others as a result of borrowing this telescope.

7. I will do my best to return the telescope on time so that others will be able to enjoy it.

Signed,

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Check out Date: Date Due back:

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Thank you,

Friends of the Claremont Library

[www.claremontlibrary.org](http://www.claremontlibrary.org)